

## **Fleet and Family Support Center**

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### **Portsmouth Naval Shipyard, NH**

#### **Qualification of the Command Financial Specialist (CFS)**

The CFS is the command's principal advisor on policies and matters related to the Commander's Personal Financial Management (PFM) plan. The CFS should meet the following qualifications:

- Minimum pay grade is E5 with more than six years of service for enlisted. E5s with less than six years of service require a waiver; W2/O1 for officers.
- Be highly motivated and financially stable. Meet screening criteria for financial stability, as determined by examination of debt to income ratio and review of most current credit reports.
- Demonstrate competency in public speaking/facilitator forums.
- Be designated, in writing by the Commanding Officer as outlined in OPNAVINST 1740.5 series.
- Successfully complete the CFS training course provided by an authorized Family Center using CFS Training Courseware developed by Commander, Navy Installations Command (CNIC).
- Have at least one-year remaining onboard present command at time of CFS course.
- Participate in continuing education including, but not limited to, periodic CFS forums and CFS refresher training at least every three years.

Note: Virtual with **In Person** option at time of Registration

#### **CFS Courses**

- 23-27 Aug 2021
- 15-19 Nov 2021
- 7-11 Feb 2022
- 9-13 May 2022
- 22-26 Aug 2022
- 14-18 Nov 2022

#### **CFS Refresher Courses**

- 22 Jun 2021
- 21 Dec 2021

#### **Workshop POC**

Fleet and Family Support Center  
Portsmouth Naval Shipyard  
Attn: Constance Shahan  
1 Shipyard Road, Bldg. 241  
Portsmouth, NH 03804  
207-438-1363

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